

# Admission Guideline

This is an important document. Please read it carefully.

Enrollment Period	Course	School Period	Hours of Lessons	Registration Period
April	Enter school	Two Years	4 hours a day 20 hours a week	Mid-August to mid-October
July	Enter school	1 year and 9 months		Mid-December to mid-February
October	Enter school	1 year and 6 months		Mid-March to mid-May
January	Enter school	1 year and 3 months		Mid June to mid-August

## ① Admission Qualification

- ① Those who have received a high-school education or above.
- ② Complete one of the Japanese Language Proficiency Tests specified below (or other tests designated by the Ministry of Justice), or complete the required number of Japanese language study hours as specified below:
  - April intake: JLPT N5 or above, or at least 150 hours of Japanese language study
  - July intake: JLPT N5 or above, or at least 150 hours of Japanese language study
  - October intake: JLPT N4 or above, or at least 300 hours of Japanese language study
  - January intake: JLPT N3 or above, or at least 500 hours of Japanese language study
- ③ Applicant or Financial Supporter must have enough financial ability to pay all the expenses during the period of Applicant's study in Japan.
- ④ Those who meet requirements for residing in Japan.
- ⑤ Those who themselves have not resided illegally in Japan and those who do not have family who have resided illegally in Japan.

## < Fees >

◇ Screening fee (tax inc.) ... ¥20,000

※Please pay the screening fee to the bank specified.

※Applicants are responsible for the bank transaction fee.

※Regardless of the results, screening fee is not refundable.

Unit : Japanese Yen

course duration		2 years	1year 9 months	1year 6 months	1year 3 months
1st year	entrance examination fee	20,000	20,000	20,000	20,000
	enrollment fee	66,000	66,000	66,000	66,000
	tuition fee	732,000	732,000	732,000	732,000
	textbook fee	48,000	48,000	48,000	48,000
	facility fee	42,000	42,000	42,000	42,000
	other	20,000	20,000	20,000	20,000
	total	928,000	928,000	928,000	928,000
2nd year	tuition fee	732,000	549,000	366,000	183,000
	textbook fee	48,000	48,000	48,000	48,000
	facility fee	42,000	31,500	21,000	10,500
	other	20,000	20,000	20,000	20,000
total	842,000	648,500	455,000	261,500	

※After Certificate of Eligibility (COE; 在留資格認定証明書) is issued, the school will notify applicant of the result.

At this time, Applicant is required to transfer the full initial tuition fees to the bank specified.

Applicants are responsible for the bank transaction fee.

※Fees are required to be transferred to the bank specified 2 months before the class starts.

~~Applicants are responsible for the bank transaction fee.~~

※International student insurance is enrolled in the Japanese Language School Cooperative Association, and the international student insurance period is only during the period of attendance at school.

< About withdrawal of admission >

- Please refer to school refund rules.



Tokyo Asahi Academy

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## Application Documents

### ◆ From Applicant

<input type="checkbox"/>	① Application (form provided by Tokyo Asahi Academy)
<input type="checkbox"/>	② Personal History [ Curriculum Vitae ] (form provided by Tokyo Asahi Academy)
<input type="checkbox"/>	③ Original of Applicant's most recent diploma (a high school, college or university diploma) and transcript Original of student registration certificate and transcript in case of student These original documents will be returned after completion of examination
<input type="checkbox"/>	④ Photographs (30mm X 40mm) X 6 Taken within the last 6 months (the front, the upper half of the body, Hatless) Name written on back
<input type="checkbox"/>	⑤ Copy of Passport (All pages)
<input type="checkbox"/>	⑥ Documents that proves Japanese learning experience and faculty Certificate of Japanese language experience over 150 hours or certificate of JLPT (N5 or above) , J-Test, NAT-Test or TOP-J ※Applicants from China, Mongolia, Myanmar, Bangladeshi, Nepal, Vietnam or Sri Lanka are required to submit any of the certificate listed above
<input type="checkbox"/>	⑦ Proof of Applicant's family structure (Family certificate, Birth certificate or family register etc.)

### ◆ Financial Supporter

<input type="checkbox"/>	① Statement of Financial Support (form provided by Tokyo Asahi Academy)
<input type="checkbox"/>	② Certificate of Financial Supporter's bank statement issued within the last 3 months Amount must be equivalent to 3,000,000 Yen or more
<input type="checkbox"/>	③ Documents which proves the fund - raising process (copies of the bank books etc.)
<input type="checkbox"/>	④ Certificate of Financial Supporter's employment states indicating the place of work, position and duration of service etc. Registration certificate or business license certificate in case of self - employed person
<input type="checkbox"/>	⑤ Certificate of Financial Supporter's income statement Proof of Financial Supporter's income for the last 3 years
<input type="checkbox"/>	⑥ Certificate of Tax Payment Proof of Financial Supporter's tax payment for the last 3 years
<input type="checkbox"/>	⑦ Proof of Financial Supporter's family structure Family register, Birth certificate, Certificate of residence, or Certificate issued by public organization
<input type="checkbox"/>	⑧ Certificate of the relationship with Applicant Family register, Birth certificate, Certificate of residence or Certificate issued by public organization
<input type="checkbox"/>	⑨ Certificate of residence or Certificate of information recorded on foreign resident registration file (all family members)

#### ※Notes:

- ① Documents must be filled in by Applicant himself or herself and Financial Supporter.
- ② Documents must be filled in carefully using a black ballpoint pen or pen.
- ③ Documents must be issued within last 3 months.
- ④ Documents must be the size of A4.
- ⑤ Any documents written by other than Japanese must be submitted with translation copies.



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